



TSFA Careers Programme 2023-2024



The purpose of the Careers Programme at TSFA is to equip learners with the knowledge they need to make informed choices about their futures, using professional standards and civic virtues to embed the skills needed to make them life ready. The holistic nature of the programme provides learners with impartial careers education information and guidance (CEIAG) about all possible options and gives them the skills they need to be able to critically evaluate this information. The aim of careers at TSFA is not to just prepare them for post-18 but provide them with a passport to access any future opportunities, supporting our intention of producing life ready learners. As part of the programme, students are encouraged to aspire and step outside of their comfort zone. They are supported to develop their employability skills and take part in opportunities to broaden their skill set by working with local employers and higher education providers.

Term		Activity	Gatsby Benchmarks		Activity	Gatsby Benchmarks
1	Year 12	<ul style="list-style-type: none"> Introducing the Aspirations Team and Careers Adviser (Trin+) Careers interviews start (SEND) Widening participation launch (assembly) Initiate Trinity Scholars Programme Trinity Scholars Parent Event Year 12 Parent Information Evening Launch on Careers Bulletin (to include information on volunteering and work experience) 	1, 3, 5, 7 & 8	Year 13	<ul style="list-style-type: none"> Finalise UCAS applications / updating personal statements Personal statements drop-in support (Leeds Trinity University) Medicine/veterinary/dentistry/Oxbridge applications due mid October Intentions snapshot 1 (allowing targeted talks from external speakers e.g. education, media) Careers interviews start Widening participation launch (Trinity +) Launch of Careers Bulletin 	1, 3, 5, 6, 7 & 8
2		<ul style="list-style-type: none"> Unifrog and 3 pathways launch: University, WofW (inc degree apprenticeships), Scholars CV writing during Trinity+ Application techniques workshops during Trinity+ Aspirations Conference at TSFA/virtual WE drop down day Careers in the core curriculum annual review – curriculum maps updated Launch Careers Accelerator Programme Psychology Careers Month University of Cambridge visit to work with Trinity Scholars on super-curricular involvement 	1, 2, 3, 4 & 8		<ul style="list-style-type: none"> Aspirations Conference at TSFA/virtual WE drop down day Begin to search for apprenticeships as this is the time they start to be released (use www.gov.uk for local apps) Personal statements 1-1 feedback sessions (Leeds Trinity University) UCAS Parent Event Mini Mock Interview Workshops from University of Leeds Psychology Careers Month Trinity+ sessions on Safe Workplace Behaviours Careers in the core curriculum annual review – curriculum maps updated University of Cambridge visit to work with Trinity Scholars (interview practice) 	2, 4, 5 & 8
3		<ul style="list-style-type: none"> National Apprenticeship week, including The Big Assembly (w/c 5 February 2024) Trinity+ sessions on Apprenticeships Employee session with apprentices 	4, 5 & 8		<ul style="list-style-type: none"> National Apprenticeship week, including The Big Assembly (w/c 5 February 2024) UCAS deadline (31st January) Intentions snapshot 2 and groups identified (university, apprenticeships, NEETs) Intervention for NEETs Student finance applications start Interview preparation for all students Nestle Employability Mentoring Programme 	1, 3 & 8
4		<ul style="list-style-type: none"> National Careers Week (w/c 26 February 2024) – careers workshops in Trinity+ sessions and careers in the core curriculum UCAS Information Evening for Parents Workshops for SEND pupils with university ambassadors/employers Prepare medical students for UCAT/BMAT 	1, 2, 4, 5, 6 & 8		<ul style="list-style-type: none"> National Careers Week (w/c 26 February 2024) – careers workshops in Trinity+ sessions and careers in the core curriculum Year 13 Trial Exams Use of social media and the job market Workshops on independent living (alumni involvement) 	8
5		<ul style="list-style-type: none"> Launch UCAS (usually opens mid-May) Begin personal statements Volunteer Week (June 2024) Widening participation access schemes Continue UCAT/BMAT preparation 	1, 3, 6 & 7		<ul style="list-style-type: none"> Intensions snapshot 3 and groups updated (university, apprenticeships, NEETs) Intervention for NEETs continues Exam Season 	2, 3 & 7
6		<ul style="list-style-type: none"> Continue UCAT/BMAT preparation UCAS Discovery event at Leeds Beckett University (June 2024) Students encouraged to attend university open days Year 12 mock interviews with external agencies Work experience opportunities over the summer Trinity Scholars Summer Schools 	2, 7 & 8		<ul style="list-style-type: none"> Results day event Final destinations data (tracked for 3 years after students leave) Collect student details for Alumni network 	1 & 2

Weekly	Termly	Yearly
<ul style="list-style-type: none"> Careers Bulletin sent weekly Resources printed for PD sessions if applicable Regular updates to PPTs and SLG, training delivered when appropriate e.g., using UCAS, widening participation programmes, use of Unifrog 	<ul style="list-style-type: none"> Newsletter to parents including upcoming events and up to date LMI Update Alumni network on website and social media Careers meetings for SEND students/NEETs Careers knowledge delivered through the curriculum Staff CPD where applicable e.g. UCAS, use of Unifrog 	<ul style="list-style-type: none"> Update careers policy Update calendar, reviewing activities and adding new dates Collect destinations data from previous two cohorts Use destinations data to review the careers programme Annual careers events